Annex No. 14 to the Rules of Passes and Access Control of the SE Lithuanian Airports

**APPLICATION**

**FOR THE ISSUE OF A TEMPORARY PERSONAL PASS**

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| **I. PERSONAL INFORMATION**(filled in by a temporary personal pass user) |
| Name(block capitals) |  |
| Surname(block capitals) |  |
| Personal number |  |
| Date of birth |  |
| Phone number: |  |
| Company (institution)  |  |
| Position |  |

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| * I hereby confirm that, all personal information I provided for SE Lithuanian Airports pass office is correct;
* I agree that, in accordance to the Rules of Passes and Access Control of the SE Lithuanian Airports, while operating on the airside, my personal belongings, including those which are placed in the locker, would be subjected to detail examination in order to determine possible violations listed in section 141 to the Rules of Passes and Access Control of the SE Lithuanian Airports e.g. list of prohibited items to possess on the airside, including personal locker.

......................................................................................................................................................(first name, surname, signature, date) |

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| **2. DETAILS OF A TEMPORARY PERSONAL PASS:(**to be completed by a person responsible for a visit of temporary pass holder) |
| 2.1. Required access to restricted areas(please designate required are with „**X**“) | 2.2. Issue a temporary pass from 20............ - ............. - .............  (year) (month) (date)to 20............. - ................ - ............. (year) (month) (date) |
| Labai svarbių asmenų terminalas (**LSA**) | □ |
| Sterilios vietos (**S**) | □ |
| Orlaivis ir orlaivio stovėjimo aikštelės (**L**) | □ |
| Patikrinto keleivių bagažo kaupimo vietos (**B**) | □ |
| Kontroliuojama zona (**K**) | □ |
| Aerodromo teritorija (**A**) | □ |
| Reasons for obtaining a pass:.....................................................................................................................................................(what duties visitor is going to perform at the airside) |

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| ***Employee of a company/institution responsible for the escort of a person to whom a temporary personal pass is requested in SE Lithuanian Airports security restricted areas and holding a permanent personal pass to access the VNO / KUN / PLQ areas requested:*** ....................................................................................................................................................(first name, surname, company)1. I hereby confirm that this temporary personal pass is required for a person to perform his official functions in the specified VNO areas.
2. I hereby guarantee that this temporary personal pass issued to a person will be returned to SE Lithuanian Airports Pass office at the request of aviation security department, upon termination of the employment contract, upon the change of employer, the change of position, the change of the need to access airside areas, which required the issue of a temporary personal pass, upon the expiry of a temporary personal pass, upon the change of the need to access exact areas or upon the annulment of this temporary personal pass.
3. I hereby ensure that in the event of a loss, theft or a failure to return this temporary personal pass by a person applying for the issue of the said pass, relevant SE Lithuanian Airports Pass office will be immediately notified thereof.

......................................................................................................................................................(first name, surname, company/institution, signature, date) |

**3.** **TO BE COMPLETED BY THE EMPLOYEE RESPONSIBLE FOR PASS ISSUE**

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| Application received on:............................................... (year) (month) (date) | Pass No. 3LB-.................... | Date of pass return................................................. (year) (month) (date) |
| Pass issued by ..................................................................................................................................... (first name, surname, signature, date) |