

**APPLICATION
FOR THE ISSUE OF A TEMPORARY PERSONAL PASS
OF THE VILNIUS INTERNATIONAL AIRPORT (VNO)**

I. PERSONAL DETAILS (to be completed by a person applying for a VNO temporary personal pass)	
Name (block capitals)	
Surname (block capitals)	
Personal number	
Date of birth	
Residence (home address, phone number)	
Company (institution) of your employment (name, address, phone number)	
Structural division of a company (institution) of your employment	
Position	

I hereby confirm that the above details provided by me in the application are correct

II. DETAILS OF A TEMPORARY PERSONAL PASS (to be completed by a manager of a company/institution or a person authorised by him in writing)							
VNO areas, which a person is required to access							
<table border="1" style="margin: auto; border-collapse: collapse;"> <tr> <td style="padding: 5px;">LSA</td> <td style="padding: 5px;">S</td> <td style="padding: 5px;">L</td> <td style="padding: 5px;">B</td> <td style="padding: 5px;">K</td> <td style="padding: 5px;">A</td> </tr> </table>		LSA	S	L	B	K	A
LSA	S	L	B	K	A		
(cross out the unnecessary ones)							
To issue a temporary personal pass from 20..... - to - 20..... <div style="display: flex; justify-content: space-around; width: 100%;"> (day) (month) (year) (day) (month) (year) </div>							

Motives for obtaining a pass

.....
 (specify the functions to be performed by a person in the specified areas)

Employee of a company/institution responsible for the escort of a person to whom a temporary personal pass is requested in VNO security restricted areas and holding a permanent personal pass to access the VNO areas requested:

.....
 (company's name, position, name and surname)

1. I hereby confirm that a VNO temporary personal pass is required for a person to perform his official functions in the specified VNO areas.

2. I hereby guarantee that a VNO temporary personal pass issued to a person will be returned to VNO Pass office at the request of VNO, upon termination of the employment contract, upon the change of employer, the change of position, the change of the need to access VNO areas, which required the issue of a temporary personal pass, upon the expiry of a VNO temporary personal pass, upon the change of the need to access VNO areas or upon the annulment of a VNO temporary personal pass.

3. I hereby ensure that in the event of a loss, theft or a failure to return a VNO temporary personal pass by a person applying for the issue of the said pass, VNO Pass office will be immediately notified thereof.

4. I hereby confirm that all the details provided by me for the issue of a VNO temporary personal pass are correct.

.....
 (name of a company/institution, position)

.....
 (name, surname, signature, date)

5. I agree that, in accordance to the Rules of Passes and Access Control of the Vilnius International Airport, while operating on the airside, my personal belongings, including those which are placed in the locker, would be subjected to detail examination in order to determine possible violations listed in section 141 to the Rules of Passes and Access Control of the Vilnius International Airport e.g. list of prohibited items to possess on the airside, including personal locker.

.....
 (name, surname, signature, date)

III. DETAILS OF A TEMPORARY PERSONAL PASS

(to be completed by the employee of VNO Pass office)

Application for a temporary personal pass received on:-.....- 20.....
 (day) (month) (year)

Pass number: 3LB-..... **Pass issue date:** - - 20.....

Employee of VNO Pass office:
 (person's name, surname, signature)

Pass returned on: - - 20.....

Pass was returned by:
 (person's name, surname, signature)

